

Event: September 20, 2025 (10 am – 3 pm)



Name of Farm:

Owner(s) / Manager(s) : _____

Farm Address: _____

Phone Number: _____ Email: _____

Website/Social Media: _____

Passport Picture and logo- Please attach your logo if you have one and passport picture (photo of farm or activity) to your application.

Description of Farm (**Max 100 words**):[illegible]

REQUIRED – Provide GPS coordinates for your farm and/or register on Google Maps. This is for our website, so customers can accurately locate your farm.

Farm GPS Coordinates: _____

If already registered on Google Maps, check here: _____

Otherwise, please use the link below for guidance on registering your business on Google Maps.

<https://support.google.com/places/answer/142906?hl=en>

If you need assistance listing your farm business address on Google Maps, please contact our offices at 607-334-5841.

Part II- Farm Activities

Tell us what you will have on your farm so we can include the right symbols with your farm listing:

Questions	Yes	No
Will you be offering samples?		
Do you offer animal viewing?		
Will you be charging for activities?		
Will your farm be selling lunch?		
Does your facility have any features that are <i>truly</i> accessible people in wheelchairs or with mobility challenges?		
Is your facility handicap/stroller accessible?		
Will you be offering a farm tour/ride?		
Are you offering products for sale?		
Will you be offering a public restroom?		
Will you be offering a U-Pick experience?		
Are you willing to host other farms on your site (i.e. with a table or small display)?		

Part III – Refundable Deposit

Please include a signed check for \$100.00 made out to Cornell Cooperative Extension of Chenango County (CCE Chenango). Checks should be post-dated to October 1, 2025. Checks will only be

cashed out by our offices if the participation requirements detailed in our Open Farm Day policies are not met. **Registrations will be considered incomplete if the required check and all registration materials are not received by the deadline.**

Part IV- Certificate of Insurance

Please attach a copy of your insurance certificate with the appropriate insurance requirements (required in #13 of the Open Farm Day policies). If you are unable to meet the insurance requirements, please contact our office.

Part V – Sign off

I, _____, authorize that the above information is correct, that my farm will participate in the 2025 Open Farm Day; that my farm and all farm representatives will adhere to the CCE Chenango Open Farm Day policies including farm participation requirements; that someone at the farm will be available the entirety of **10 am - 3 pm on Saturday, September 20, 2025** and that CCE Chenango can include the above information in the 2025 Open Farm Day Passport and marketing materials.

Sign Here: _____ Date: _____

Real signature required

To participate, forms are due August 1, 2025
To be included in the passport, all materials must be returned in a timely manner.

Please sign and return the completed form to:
Cornell Cooperative Extension
99 N. Broad Street
Chenango, NY 13815

OR

Sign, scan, and email the form to:

chenango@cornell.edu

Please call with any questions – 607-334-5841



Open Farm Day Policy Agreement

Event Date: September 20, 2025 (10 am – 3 pm)



Open Farm Day is a signature event of Cornell Cooperative Extension (CCE), and our Chenango association is proud to offer farms and the public the opportunity to participate this year on September 20, 2025. Months of planning and coordination go into making Open Farm Day a success, so that visitors have an engaging and educational experience while supporting local agriculture.

To ensure the success of Open Farm Day, CCE Chenango has developed the following participation policies. Please read and consider these policies carefully to determine if participating in Open Farm Day 2025 is a good fit for your operation. Please do not hesitate to contact our office at any time with questions or concerns you may have regarding participation.

Open Farm Day Objectives

The main objectives of Open Farm Day are:

1. To educate the public about agriculture in Chenango County by showcasing local farming enterprises, highlighting local food, responsible animal husbandry, production techniques, and offering farm tours or rides.
2. To introduce new customers to the high-quality products grown in Chenango County and generate sales for local farms.

Participation Eligibility

1. Any farm producing specialty crops (fruit, vegetables, hops, etc.), dairy, honey, maple, or fiber. Currently, Marijuana farms are *not eligible* for participation due to federal regulations.
2. Any farm with livestock operations: cattle, sheep, goats, equine, alpaca, exotic, etc.
3. Any farm-related business or organization, including farm stands, Agri-tourism operations, or value-added producers, may also participate in Open Farm Day pending approval by CCE Chenango.

Participation Requirements (Please initial next to each requirement)

1. _____ A refundable deposit submitted at time of registration. A check for \$100, post-dated to one week after Open Farm Day and made out to Cornell Cooperative Extension of Chenango County will be required at the time of registration. This check will not be cashed if all participation requirements are met. Failure to adhere to participation requirements will result in forfeiture of the deposit.
2. _____ All participating farms or organizations must offer either a sample of their farm-produced product, animal interaction, a farm tour or ride, or other farm-related activity pending approval by CCE Chenango. The planned activity/sample must be included in your farm's description in the Open Farm Day passport.

3. _____ Entrance to farms is free; no farm may charge an admission fee. However, farms may charge for additional activities beyond those listed above, pending CCE Chenango approval at the time of registration; **any activity fees must be included in the Open Farm Day passport.**
4. _____ All farms must submit their completed Open Farm Day registration, including deposit check, planned activities, and farm information, for review by CCE Chenango no later than **August 1st, 2025.**
5. _____ Farms must make available to the public the Open Farm Day materials provided to them by CCE Chenango. Materials will include signage, passports, passport stickers, and any giveaways.
6. _____ All farms must display sign-in sheets and capture as many signatures as possible. Farms may not use visitor information from CCE Chenango sign-in sheets for their marketing purposes. It is against the CCE Chenango policy to share personal information from event attendees from any of its events, including Open Farm Day.
7. _____ Farms must ensure that at least one representative is present to collect materials for Open Farm Day on either September 17th or 18th at CCE Chenango.
8. _____ Participating farms must remain open for the entire duration of Open Farm Day, 10 am to 3 pm.
9. _____ Farm products can be sold to the public, and farms are encouraged to market their operation.
10. _____ Open Farm Day materials, including sign-in sheets, surveys, signage, passport stamps, and the number of extra giveaways your farm has, **must be returned to CCE Chenango by September 30th.**
11. _____ Farms must conform to safety and health regulations provided by CCE Chenango and the Chenango County Department of Health (CC DoH). This may include providing access to hand-washing stations and other rules as deemed necessary by the CC DoH Temporary Health Permit.
12. Farms must hold property and liability insurance for their business operations and provide proof of insurance to Cornell Cooperative Extension of Chenango County, listing the organization as Additional Insured.
13. _____ Farm/Business Owner shall indemnify and hold harmless Cornell Cooperative Extension Chenango County, their Directors and officers, employees, volunteers, and agents from and against any and all actual or alleged claims, suits or demands of any kind and nature whatsoever that result from injury or illness to any person or persons, including death, or damage to property arising out of its operations or out of any act or omission of the Farm, its employees, volunteers, participants or agents related to this agreement. The Farm will provide a Certificate of Insurance showing proof of \$1 Million Liability coverage and name Cornell Cooperative Extension, its Directors, Officers, Employees, Volunteers, and Agents as Additional Insured.
14. _____ Participant agrees that their farm is in clean, working condition and is free of excessive debris. CCE Chenango has the right to visit and review the farm for approval before listing in the OFD Passport.

The following will be considered before Open Farm Day to ensure that the farms are giving a positive image of farming in Chenango County:

- A. Absence of excessive debris around the farm
- B. Absence of excessive manure and manure handling is in accord with DEC standards
- C. Ability of each participating farm to provide signs or volunteers ready to answer questions about any debatable practices that may need to be clarified

15._____ Failure to adhere to the above participation requirements, including the pick-up/drop-off of ALL materials by set deadlines, will result in forfeiture of the Open Farm Day deposit check and inability to participate in Open Farm Day the following year. In extenuating circumstances, always contact CCE Chenango first; we are willing to work with farms in cases of genuine emergencies. Otherwise, no exceptions will be made.

16._____ Please note that there may be additional health and safety requirements based on CDC and NYS guidance at the time of the event. By registering, you acknowledge that you are willing to follow the CDC and NYS guidance as of the event date. Rules are subject to change based on local, state, and CDC guidance. Regardless of other changes, the rules for wash and sanitizing stations and sampling, as outlined by MCDOH, will remain in effect.

I, _____, authorize that the above information is correct, that my farm will participate in the 2025 Open Farm Day; that my farm and all farm representatives will adhere to the CCE Chenango Open Farm Day policies including farm participation requirements; that someone at the farm will be available the entirety of **10 am - 3 pm on Saturday, September 20, 2025** and that the CCE Chenango organization can include the above information in the 2025 Open Farm Day Passport.

Sign Here: _____ **Date:** _____

Real signature required

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Norwich, NY 13815

OR Sign, scan, and email forms to:

chenango@cornell.edu

Please call with any questions – 607-334-5841

**We thank you in advance for your
participation in CCE Chenango's
2025 Open Farm Day!**

